

Claybrooke Parva Parish Council

Minutes of the Parish Council Meeting held on Wednesday 4th March 2026 at 7.00pm in Claybrooke Parva School Hall

There was an unexpected delay to the meeting which commenced at 7.10pm

1. Members Present

Cllr Fay Briggs (FB) (Chair), Cllr Neil Blackhall (NB) (Vice- Chair,) Cllr Ray Middlemas (RM), DCllr R Page and Patricia Nunn (PN), Parish Clerk.

There were 3 members of the public present.

2. Apologies for Absence

Apologies were received from Cllr Rita Herald (RH) which were accepted.

3. To receive and consider any disclosures of personal interest

There were not any disclosures.

4. To receive members' request for dispensation

RM has dispensation to speak and vote on matters of the Joint Burial Committee.

5. Public Participation Session

No matters were raised.

6. To approve as accurate the minutes of last Parish Council meeting held on 3rd December 2025

It was proposed by NB, seconded by FB, that the minutes be approved as accurate. Agreed unanimously.

Resolved. They were signed by FB.

7. To consider matters arising from previous minutes on 3rd December 2025

All matters arising from the previous meeting have been actioned.

8. To consider matters raised by the District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Financial Matters

To approve expenditure and note receipts up to the end of February 2026

Payment to P Nunn for expenses. Travel to March meeting

45px 8 = £3.60; printing costs for Jan, Feb and March

2.99 x 3 = £8.97; book of stamps £6.96) 19.53

Payment to Npower for electricity Oct -Dec 2025 47.27

Payment to The Gardener for grass cutting Sept & Oct 258.00

Payment to P Nunn for salary Oct-Dec 397.80

Payment to Eon for annual maintenance 2025 52.80

Payment to N Blackhall for refund of black bags for litter pick 4.95

Total payments: £780.35 (£708.60 in Dec; £47.27 in Jan; and £24.48 in March)

Receipts

30.01.26 Interest 3.03

Proposed by FB, seconded by RH, that all expenditure be approved and receipts noted.

Agreed unanimously. **Resolved.**

ii) To note the Bank Reconciliation to 28th February 2026

Current Account

c/f at 30.11.25		7243.67
November payments	91.81	7151.86
December payments	20.00	7131.86
Additional December payments	655.80	6476.06
Further December payments (Eon)	52.80	6423.26
January payments	47.27	6375.99
March payments	24.48	6351.51

Reserve Account

c/f 31.12.25		3877.85
Interest	3.03	3880.88

Proposed by FB, seconded by NB, that bank reconciliation be agreed. Agreed unanimously. **Resolved.**

iii) To discuss moving some monies into the reserve account – to be deferred to the next meeting.

10. Planning

i) To consider any new planning applications

26/00239/FUL – Spinney View Farm, Main Road. Additional 3 traveller pitches - **Object**

ii) To consider any other/ ongoing planning matters

25/00955/OUT – to erect 9 self-build houses at Wells Close. **Refused at Planning Committee**

25/01339/FUL - Change of use of land to 9 travellers pitches, including associated access and works (retrospective). **Refused at Planning Committee**

Enforcement notice for Claybrooke Hall, Reference: 19/00356/DEVS Enforcement Notice

Reference: EN627. Haha/extension of garden enforcement. Also, **Listed Building Enforcement Notice (LBEN) No. LBEN628** – the HDC legal team have now been instructed.

24/00452/VAC - Cream Cottage, Main Road - Cream Cottage- the HDC legal team have now been instructed.

24/00164/COMS – Enforcement Notice Spinney View Farm – HDC regularly monitors the site.

11. To discuss Councillor or other training

No training needs identified at this time.

12. To receive and update and discuss business relating to the Joint Burial Committee

A meeting has not been held since the last PC meeting and the next meeting to be held on 31st March.

The hedges around the cemetery have been cut and the mowing contract starts in April until October 2026.

The new notice board has been erected.

13. To discuss and agree domain provision

Further information to be obtained with regard to the new email/website address, costs and cyber security.

14. To agree a date for the annual litter pick and annual village inspection

The litter pick to take place on Sunday 22nd March 2026 at 10am. All volunteers will be welcome and to meet by the notice board. Posters to be delivered. **FB/NB**
The annual village inspection to take place on 5th March 2026.

15. To discuss the Midsummer concert and use of village green for parking

It was proposed by FB, seconded by NB, that the village green could be used for blue badge parking as long as the ground is very dry. If the weather has been wet this will not be allowed as would damage the grass. Agreed unanimously. **Resolved.**

16. To receive any correspondence and agree actions - Road markings to reduce vehicle speed through the village

An email has been received from LCC concerning the project discussed with the PC last year to help reduce speeding traffic in the village. The possibility of a 20mph speed limit throughout the village was not supported by the PC because it was felt that the issue is drivers exceeding the existing 30mph speed limit (20mph around the school during drop off and pick up times). It was proposed by FB, seconded by NB, that the offer by LCC to place a 30mph roundel, a set of dragons’ teeth and a “SLOW” carriageway marking on Main Road as you enter the village from Ullesthorpe, should be accepted. It is anticipated that these measures will encourage motorists to adhere to the existing 30mph speed limit on this road and hopefully reduce collisions. It is proposed on the understanding that all costs of the project would be funded through the s106 contributions from Magna Park. Agreed unanimously. **Resolved.**

17. Any other business

Grateful thanks are extended to members of the PC and other residents who helped in the restoration of the village sign on the green. This was completed in their own time and at no cost to the PC.

18. Date of the Next Meeting

The next Parish Council meeting will be held on Wednesday 20th May 2026 following the Annual Parish Council meeting at 7.00pm in Claybrooke Parva School Hall.

The meeting was closed by the Chair at 1950.

To **resolve** that the minutes of the meeting of the Parish Council held on the 4th March 2025, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Fay Briggs.....

Date:..... 20th May 2026.....

Matters Arising:

- 1. Litter pick posters to be delivered. **FB/NB**