

Claybrooke Parva Parish Council

All Councillors are summoned to the **Annual Parish Council Meeting of Claybrooke Parva Parish Council on Wednesday 20th May 2026 at 7.00pm** at the Claybrooke Parva school hall

Agenda

1. **To elect a Chair and to receive the Chair's declaration of acceptance of office**
2. **To elect a Vice-Chair and to receive the Vice-Chair's declaration of acceptance of office.**
3. **Members Present**
4. **To receive any apologies**
5. **Financial matters**
 - To review and approve the Asset Register 2026/27
 - To review and approve the annual insurance cover
6. **To Review and approve the Code of Conduct/ Financial Regulations/ Standing Orders/Risk Assessment and other Policies for 2026/27**
7. **To receive and note the Outside Bodies' Reports from:**
 - the Marc Smith Charity
 - the Alderman Newton Charity
 - Joint Burial Committee
9. **To elect Parish Council representatives to the following Outside Bodies**
 - Joint Burial Committee and to appoint its Chair
 - March Smith Charity
 - Alderman Newton charity
10. **To receive the dates for Council meetings and Annual Parish Council meeting for 2026/27**

Signed by Patricia Nunn - Parish Clerk/RFO 12.5 .26