

CLAYBROOKE PARVA PARISH COUNCIL

Emergency Plan



YOUR FIRST ACTION

In the event of an emergency of any kind in
Claybrooke Parva

DIAL 999

THEN TURN TO THE NEXT PAGE OF THIS PLAN

Last updated:

May 2026

To be reviewed :

May 2027

Plan Owner:

Claybrooke Parva Parish Council

Plan Co-ordinator:

Parish Council Chair

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WHAT TO DO IN THE EVENT OF AN EMERGENCY

Ring 999 - The Emergency Services. They will ask you for details of what has happened, where, when and who is involved.

Give YOUR contact details to the Emergency Services so they can call you back. Ring them again if the situation changes significantly.

Contact the Claybrooke Parva Emergency Planning Team below. It is unlikely that everyone on the list below will be available when you call, so please start at the top and **keep ringing each in turn** until you get a response.

Claybrooke Parva Emergency Team Members		
Role	Name	Contact Numbers
Parish Council Chairman	Fay Briggs	07971 596486
Councillor	Neil Blackhall	01455 202628
Councillor	Ray Middlemas	07818 404282
Councillor	Rita Herald	
Parish Clerk	Patricia Nunn	07926 202967
District/County Councillor	Rosita Page	01455 209240

NB: The Claybrooke Parva's Emergency Team's role is to be a focal point locally to assist in communication, coordination and liaison, working to support the Emergency Services and, if appropriate, the HDC Resilience Partnership. The team will follow the directions of the Emergency Services at all times.

Ways in which the team may provide support includes:

- Providing local knowledge to the Emergency Services
- Setting up links with local groups, organisations and useful individuals
- Passing on information and instructions to local people
- Providing information about people who may be particularly vulnerable such as those with disabilities or are elderly
- Making sure that buildings in the area are available for possible emergency use
- Organising local help as required, such as emergency centres, food provision and information points

This plan has information to help all the support services, but it can never be exhaustive. It must be seen as a list of people and resources that have agreed to help if needed and if they are available.

HELPING VULNERABLE PEOPLE

The most vulnerable people in Claybrooke Parva may need specific help and support. These may include the elderly or people with disabilities. To help identify and assist those who may need this extra support, the village has established a network of volunteers. In the event of an emergency they will help make contact with and provide information to people in need. They can be contacted as follows:

REST CENTRE

Claybrooke Primary School Hall will be used as a centre for co-ordinating the response to a local emergency. It will also be used as a temporary rest centre to provide shelter and welfare, until the authorities attend.

Keyholders to this venue are:.

Mr Terry Durham (School Premises Officer)
Mobile : 07896 575774

EMERGENCY KIT INFORMATION

A bag of useful equipment is located at the school, including:

Copy of this plan

Torch and spare batteries

First Aid kit (Located in School Hall)

Pens, pencils, writing pads

High-visibility jackets

Defibrillator available outside Village Hall, Claybrooke Magna

USEFUL CONTACT NUMBERS

HDC EMERGENCY CONTACTS	Harborough District Council	01858 828282
	Local Resilience Duty Officer	07786 198283
	Environment Team	07818 587931
GAS	National Gas Emergency Service	0800 111 999
ELECTRICITY	WPD East Midlands	105
	WPD mobile user	0330 123 5009
FLOOD	Environment Agency Hotline	0345 9881188
	Community Safety- HDC	01858 821349
MEDICAL NEAREST A&E NEAREST URGENT CARE CENTRE	NHS 111	111
	George Eliot Hospital, Nuneaton	02476 351351
	Hospital of St Cross, Rugby	01788 572831
ROADS	Highways Agency	0300 123 5000
	County Council Highways	0116 305 0001

WATER	Severn Trent	0800 783 4444
	Anglian Water -leaks	0800 771 881
	Anglian – water supply/sewerage	03457 145 145
SOCIAL CARE	Adult Social Care Emergency	0116 305 0004
	Child Social Care Emergency	0116 305 0005
	Out of Hours Care Team	0116 255 1606
LOCAL MEDIA	Radio Leicester 104.9 FM radio.leicesternews@bbc.co.uk	0116 251 1049 0116 251 6688
	BBC East Midlands Television News emt@bbc.co.uk	0115 955 0500
	Harborough Mail newsdesk@harboroughmail.co.uk	01858 436000

EMERGENCY RESOURCES CONTACT INFORMATION

These details are updated regularly. They include local people/organisations who may be able to provide some help. Circulation is restricted, but will be made available if this plan is activated.

Local people who can help:		
Who	Help Available	Contact Details
Local Buildings - Recovery Centre		
School Hall	Emergency Rendezvous Point	Main Road, Claybrooke Parva
Landowners		
Bob and Julie Jennings	Tractor, Trailer, Steel Tow Rope, Horse Box, use of field	Bob 07768 722715 Julie 07917874887
Neighbouring Help		
Rev Sr Liz Heaton	St Peter's Church support network	01455 202935 uppersoar2019@gmail.com
GPs and Community Medical Care		
Orchard Medical Practice	GP – Broughton Astley	01455 282599
Orchard Medical Practice	GP - Ullesthorpe	01455 209286
John Horsforth*	First Aid Skills	07770 471850
	Local Knowledge	
Pre-packed and cooked food		
The Pig In Muck, Claybrooke Magna	Prepared food	01455 202859
Morrisons Supermarket	Chilled food/bottled water	01455 550223
Waitrose Supermarket	Chilled food/bottled water	01455 557925
Veterinary Services		
Broughton Vet Group	Broughton Astley	01455 282512

INFORMATION ON POTENTIAL RISKS

Some emergencies are totally unforeseen, others can be anticipated from warning signs. Here are some possible scenarios:

FLOODING OR HEAVY SNOW Unlikely to affect many homes in Claybrooke Parva, but some roads may become impassable. The electricity supply may fail if sub-stations are flooded. Residents may not be able to reach shops and services outside of the village.

AIR ACCIDENT The village is under national and local civilian flightpaths and military ones so the risk is not easy to assess. There is a need for the emergency services to reach the location promptly.

ROAD ACCIDENT Potential major incident if there is a road traffic accident involving chemicals or gas cylinders or other hazardous materials. Also, involving high capacity vehicles such as buses. Buildings and their occupants adjacent to the road would be affected.

WEATHER WARNINGS Warnings can be issued by:

- The Meteorological Office, Environment Agency, Local Radio or the local emergency services
- The HDC Local Resilience Duty Officer when contacting the Parish Clerk, Parish Chairman or their deputy about a potential emergency situation.
- Local people, including those in the adjacent small villages, when they feel there is a need to react to a local situation, e.g. an extended period of bad weather such as prolonged rain or snowfall or when there has been an extensive power failure (electricity power-out) and the supplier has indicated that there will be a considerable delay in restoring the service.

PLAN DISTRIBUTION

Copies of this plan are held at the following places:

NAME AND LOCATION	TYPE	CONTACT DETAILS
Resilience Partnership Team	Electronic	Email John.Brown@leics.gov.uk Tel: 0116 3056106/Mob: 07730583254
Parish Chairman and Councillors	Electronic copies	As above
Parish Clerk	Hard and electronic copies	Patricia Nunn - 07926 202967, email claybrookeparvclerk@email.com
District & County Cllr	Electronic copies	Rosita Page- 01455 209240, email r.page@harborough.gov.uk

PLAN INTEGRITY CHECK

Do all listed keyholders have keys?

Do all on circulation list have latest version on this plan?

Have any listed personnel changed address or phone details?

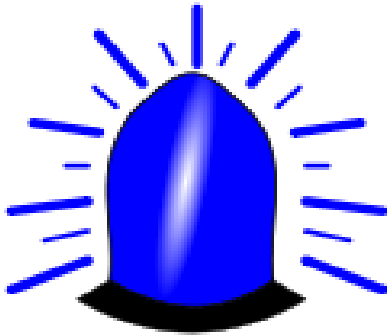
Has any relevant individual or organisation moved in or out of area?

LAST CHECK MADE ON:

May 2024

CLAYBROOKE PARVA PARISH COUNCIL

EMERGENCY PLANNING



Claybrooke Parva Parish Council recognises that emergency situations can happen anywhere. It is very unlikely that our village will be affected by a major incident but, to be prepared, the Parish Council has produced this Emergency Plan to identify local people and resources that may be able to help out. There is also a defibrillator which can be accessed 24/7 at the front of the Claybrooke Magna Village Hall.

Difficulties and issues can arise for any of us at any time. To help residents deal with such matters, the Parish Council has compiled a list of useful contact numbers, see attached. You might want to keep this page by your phone or somewhere safe, for future reference.

REMEMBER:

IN AN EMERGENCY CALL 999 or 112, text phone 18000, for the police, ambulance or fire brigade.

Reviewed and accepted by the Parish Council on 15th May 2024, minute 7