

**JOINT BURIAL COMMITTEE OF CLAYBROOKE PARVA, CLAYBROOKE MAGNA AND ULLESTHORPE
PARISH COUNCILS**

Memorials Policy

1. Dimensions of Memorials

i) Cemetery Plots

No memorial shall exceed three feet in height (92cms) measured from ground level, nor more than 2 feet 6 inches wide (76cms).

It shall have a thickness of not less than 3 inches (8cms) or more than six inches (15cms) except in the case of slate which may be thinner but not less than one and a half inches (4 cms) in thickness. The rules relating to material and inscription apply.

Quarter stones should be no more than 2 feet 6 inches wide to be in line with the headstone, and no longer than 33 inches in overall length.

ii) Garden of Remembrance

A plaque or memorial shall not exceed 15 inches (38cms) x 15 inches (38cms) overall and the rules relating to material and inscriptions shall apply.

iii) Scattering of Ashes

There is no area for the scattering of ashes within either cemetery. Scattering is allowing on owned grave plots, after permission is granted by the JBC, as long as the ashes are scattered in a trough and covered afterwards to prevent other graves being affected by the ashes.

2. Repair of Memorials

All gravestones, memorials or monuments shall be kept in good repair by the owners. In cases of neglect, or where they are deemed to be unsafe or a dangerous position, the Claybrooke Joint Burial Committee (JBC) will undertake to contact the owners and follow the regulations as stated in the Committee's Memorial Safety policy.

3. Memorials and Plantings

- i) The JBC will remove any trees or plants that are in a dangerous or unsafe condition or to keep the area in good repair. Dead flowers and litter should be placed in the bins provided.
- ii) Anything brought into the cemetery is the responsibility of those bringing it in.
- iii) No earth mounds can be put over any grave and the Garden of Remembrance must not be cultivated as this hinders the effective maintenance of these areas.
- iv) A memorial may not be erected on a reserved plot prior to interment.
- v) All new memorials, and alterations to existing memorials, must be requested first from the Clerk to the JBC with the appropriate form. Payment should be made before any new memorial is erected or change made.
When memorials need to be removed to enable further internments, such arrangements are the responsibility of the person with the exclusive rights of burial.
- vi) Fences, railings or glass pots are not permitted on the memorials area. Full kerb stones are not be permitted in the cemetery extension. If items are put on graves and do not follow the regulations, the JBC will attempt to contact the owners to remove them following the JBC's Memorial Safety Policy.

No memorial shall be removed from the Cemetery except with the consent of the JBC clerk. The JBC do not accept responsibility for damage to memorials.

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